

# **EXHIBITOR INFORMATION**

**Orlando Condo & HOA Expo**  
Wednesday, May 14, 2025  
Orange County Convention Center  
West Building - West Hall F

## **LOCATION:**

Orange County Convention Center  
West Building - West Hall F  
9800 International Drive  
Orlando, FL 32819

## **SHOW HOURS:**

Wednesday, May 14<sup>th</sup> 10:00 AM – 2:30 PM\*  
**\*Pre-show seminars begin at 8:00 AM**

## **DIRECTIONS:** (SEE MAP ON PAGE 2)

Exhibitors can move in through the side doors to the West Hall F ballroom **via the loading lane and ballroom dock area accessed off Exhibit Drive on the far west/northwest side of the building**, or hand-carry / roll-in booths through West Hall pre-function main entry doors, located in the front of the building using the drop-off lanes. In both cases, exhibitors are expected to transfer materials to the hall as quickly as possible, and then immediately move and park any vehicles before returning to the hall to complete setup. **We do NOT recommend parking in the lot first and rolling/carrying items through the concourse, as the walking distance from the parking lot entrance to Hall F is far.**

The main parking lot is behind the building. There will be a shuttle running back and forth between the parking lot and event entry doors, so if you are not in a rush, we would suggest waiting for the shuttle at the front of the parking area to take you back to the event entrance.

## **MOVE-IN:**

Wednesday, May 14<sup>th</sup>\* 7:00 AM – 10:00 AM

## **MOVE-OUT:**

Wednesday, May 14<sup>th</sup>\* 2:30 PM – 7:00 PM

\*Please refrain from breaking down prior to 2:30pm

**\*Move-in is SAME DAY as event. Exhibitors must have booth moved in and set up prior to floor opening at 10:00AM. Please plan for common delays and be sure you arrive in a timely fashion.**

## **DETAILS:**

The decorator will provide you with a skirted table, two chairs, and a wastebasket.

**-Exhibitor identification badges will be available for pick-up inside the ballroom during move-in. Please do not visit the attendee check-in counters for these materials, as this causes delays in getting attendees checked in for pre-show sessions.**

-If you need to order **electrical service**, please call OCCC Exhibitor Services at **(407) 685-9824** or Toll Free: **1-800-345-9898**. To order online, please [click here](#) and scroll to find the Orlando Condo & HOA Expo store.

If you need to reach a Services Coordinator directly, please call **407-685-9818**.

-If you need to contact a **show manager**, please call **L&L Exhibition Management** at **(800) 374-6463**.

## **ADDITIONAL INFO:**

-Seminars for attendees will be held in meeting rooms adjacent to West Hall F and will begin at 8:30 am.

Have a question? Please call us at **(800) 374-6463** and speak with one of our show managers.

